

Community Use Scheme

for

St Thomas of Canterbury Catholic Primary School



St Thomas of Canterbury Catholic Primary School
Horseshoe Lane West
Guildford
Surrey
GU1 2SX

15th November 2015

Conditions of use - car parking, access, and usage

Users will be expected to abide by the School's Terms and Conditions of Letting Agreement and its associated Conditions of Use, which are described below.

1. There are no facilities for parents to park on the school site during term time school hours. Parking is only permitted in the staff car park after 6.00pm during weekdays.
2. Access to the School's onsite facilities is through the main school gates in Horseshoe Lane West.
3. Cyclists should park in the designated area only.
4. Drivers will not park in the road so as to cause an obstruction at the entrance to, or exits from the school.
5. Drivers will park considerately at all times paying particular attention to the safety of the children and allowing local residents to enter and exit their driveways.
6. The School has two Disabled Parking bays and these are use by disabled badge holders only.
7. Drivers will NOT park in Greencroft cul-de-sac, but park instead in the school car park or in Horseshoe Lane West
8. Access to Greencroft is through the entrance gate at the end of Greencroft cul-de-sac.
9. The green in Greencroft is private property and not to be used for parking on or as a pedestrian shortcut to and from the field at Greencroft.
10. Keys to the field and changing room at Greencroft are to be collected from the School Site Manager.
11. Users should enter and leave the facilities at the appointed times, taking due regard to behave appropriately and with due respect to residents in the area.
12. Use of the School's facilities will only be permitted when the group leader or coach is present
13. All young people using the schools facilities should be supervised at all times by an authorised Adult.
14. Users must not wear or bring muddy clothes or footwear into the Multi Use Games Area. Appropriate footwear must be worn at all times. Spikes or studs are not allowed under any circumstances.
15. Use of the School's facilities and equipment provided should be only as intended and as stipulated by the Hirer in the Booking Form.
16. Any problems should be reported to the School as soon as possible.
17. The school may restrict the use of the grass pitches during inclement weather to preserve the facilities to meet the demands of the school curriculum.
18. The School reserves the right to disallow the use of School facilities by third parties in exceptional situations.
19. Hirers must be aware of their obligations with regard to health and safety, emergency procedures and fire muster points.

20. Due regard will be given to Prevent and Safeguarding legislation and no lettings will be permitted where extremist views with a view to radicalising audience members could be expressed.